



# ADVISORY

Volume No. 1



## DEAR VALUED CUSTOMERS:

The Social Security Board (“the SSB”) places utmost importance in preventing the spread of the Novel Coronavirus (“the virus”). The wellbeing of our customers and employees is our top priority.

We have actively taken the necessary precautionary measures to help contain the spread of the virus to protect our employees and customers. Measures which the SSB has taken include daily sanitization of our offices, increased sanitization stations, allowing a smaller number of individuals in our lobby at a time and providing training related to preventing the spread of the virus.

To further minimize health risk and for your health and safety we are inviting customers to utilize alternative channels to remit payments to the SSB.

## CREDIT CARD PAYMENTS

Credit Card Authorization Forms can be accessed on our website [www.vissb.vg](http://www.vissb.vg) – under “Information” - “Forms”.

## WIRE TRANSFER INSTRUCTIONS

All wire transfers must be remitted in USD and include all third-party bank charges:

**Wire to:** Banco Popular de Puerto Rico, 1500 Ponce de Leon Avenue, Santurce  
San Juan, PR 00901

**Swift Code:** BPPRPRSX  
**Routing Number:** 021502011

**For Credit to:** BVI Social Security Board  
PO Box 698, Road Town, Tortola VG1110, BVI  
Telephone 284 494-3418

**Account Number:** 185-128578

## ACH TRANSFER INSTRUCTIONS

**Bank Name:** Banco Popular de Puerto Rico  
**Routing Number:** 021502011  
**Account Name:** BVI Social Security Board  
**Account Number:** 185-128578

**Note:** Upon completion of the transaction(s), please notify the Finance Department of the SSB by forwarding the remittance form(s) by email to [contr@vissb.vg](mailto:contr@vissb.vg) and copy to [lfreeman@vissb.vg](mailto:lfreeman@vissb.vg).

Thank you for your support in keeping the environment safe and healthy for all.